

COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN

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What is the Commission being asked to do?

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

Task and Finish Groups

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).

The current position regarding the three established Task and Finish Groups is as follows:

- **Local Plan Task and Finish Group**

The Group last met on Tuesday 6 September 2016, to consider the recent Local Plan Public Consultation, the Group were hoping to be able to scrutinise as much of the data and public responses and the detailed analysis of such, as possible.

To this end the Cabinet Member for Planning; Councillor David Johncock attended the meeting and give an update to the Group on the consultation to date. A report on this work was made to the last scheduled Commission meeting of 9 September 2016.

The next stage of work involving the Local Plan Task & Finish Group is a final meeting to scrutinise how the Council has dealt with the responses to the consultation and the emerging final Plan. Following on from this will be a final report to the Commission.

- **Rural Issues Task and Finish Group**

The Rural issues Task & Finish Group has focussed previously on the rural economy including broadband provision. At its meeting on 5 October 2016 the Group received information regarding affordable rural housing and tourism. The Group agreed to defer its report to the meeting of the Commission on the 11 January 2017 to enable evidence provided at this and previous meetings to be fully considered before submitting recommendations to the Improvement and Review Commission.

- **Budget Task and Finish Group**

As agreed at the meeting of the Commission on 13 June 2016 Members agreed to the set-up of the Budget Task and Finish Group to be carried out in two stages as per the previous year. Reports to Cabinet in November for the input

of recommendations for consideration for inclusion in the evolving 2017-18 budget, then again in February with recommendations as a result of the scrutiny of the proposed budget. A preview of the initial report to Cabinet 14 November 2016 is included elsewhere in this agenda for endorsement.

The first meeting of the second phase, that of scrutiny of the emerging 2017-18 budget; is to be scheduled for late November / early December.

In respect of the **ICT (Information Communication Technology) Task & Finish Group**. A progress report from the Cabinet Member for HR, ICT & Customer Services on the implementation of its recommendations is scheduled for the Commission's 11 January 2017 meeting.

Proposing new Review Topics

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section for consideration at a future meeting of the Commission.

No suggestions have previously been received for consideration at this meeting.

Scrutiny Work Programme

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

Cabinet Forward Plan

The Commission is also asked to consider the draft Cabinet Forward Plan published on 4 October 2016. (**Appendix B**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.